

# q-share Connection guide

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# QUAMVEST

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### 1 Welcome

#### What is q-share?

q-share is a secure file-sharing solution from Accellion that enables you to securely and easily access and share documents anytime and anywhere. You can access your files and folders in the office and on the go, and can be sure that your files are up-to-date and protected. q-share gives you powerful and secure access to content wherever you are, so you can share with confidence.

#### 1.1 Activating your account

You receive an email as below from <u>sysadmin@quamvest.com</u>, indicating that your q-share account has been created. To begin using q-share you need to activate your account by creating a password.



### Welcome to "q-share"

Your account has been created.

To start using the system, please activate your account.



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• Click the **ACTIVATE** button

# QUAMVEST



#### Set password

#### New password

Confirm new password

.

- O 1 number(s)
- O 1 uppercase character(s)
- O 8 character(s) minimum

Set password

- Type **2x** your desired **password**
- Click the **Set password** button

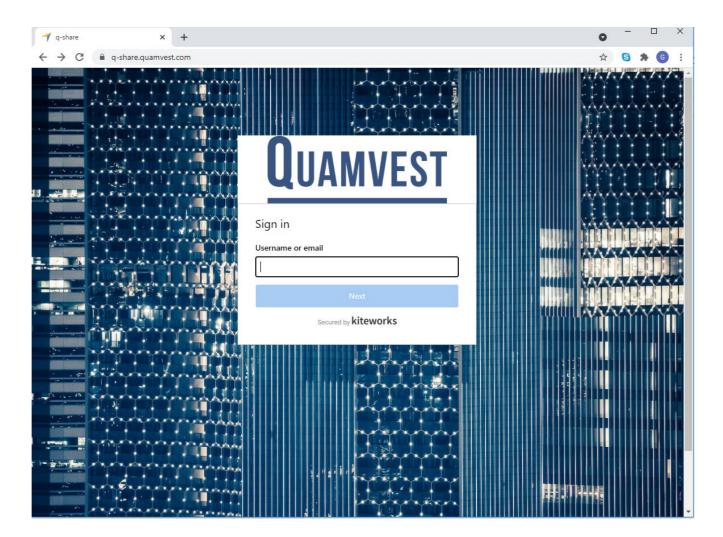
Password must contain:

- At least 1 number
- At least 1 upper-case letter
- Minimum length: 8 characters



#### 1.2 Web client

URL: https://q-share.quamvest.com



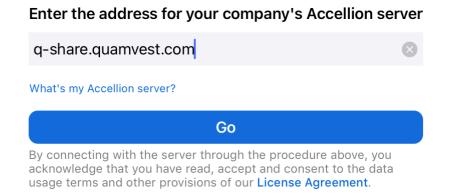
#### Supported Browsers

Browser	
Internet Explorer	IE 10 and up
Firefox	Firefox 26 and up
Chrome	Chrome 31 and up
Safari	Safari 5.1.10 and up



#### 1.3 Download and Install the Mobile App

The kiteworks Mobile App is for iOS, Android and Windows Phone. Search for kiteworks in the store and download the app. When installed, tap the kiteworks icon on your mobile device to launch the app.



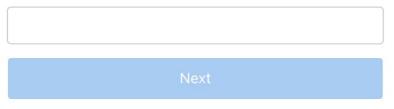
• On the Sign In page, enter q-share.quamvest.com





#### Sign in

#### Username or email



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- Enter your e-mail address and password
- Tap the Sign In button